



**GOVERNING BODY ACTION/IMPROVEMENT PLAN – 2017/18 (Created September 2017) v1**

**SPARKENHOE COMMUNITY PRIMARY SCHOOL**

	<b>Governing Body actions to address the Areas for Development</b>	<b>By Whom</b>	<b>By When</b>	<b>Success Criteria</b>
<b>1</b>	Governors continue to understand values and vision of the school	All governors	Autumn 2017	Governors understand the SIP  Governor improvement plan forms part of the SIP
<b>2</b>	New Skills Audit of the governing body reviewed and matrix completed to identify areas for development	All governors  Lee Jowett/Jo Webb to review	September 2017	Matrix shared with FGB  Skills shortage used to identify associate members and as focus for governor development through training and mentoring
<b>3</b>	Review FGB structure	All governors	January 2018	FGB has reviewed structure with rationale
<b>4</b>	Induction training for the full governing body (and all new governors)	All governors	October 2017	All governors have attended a school induction update including any safeguarding updates and Health & Safety
<b>5</b>	Training programme use to support governors	All governors	Summer 2018	All governors have attended at least one face-to-face training. Governors know how to access online training and development materials. Training is a standing item on FGB. Impact of training shared through minutes and visit reports.

6	Succession planning	Lee Jowett and Jo Webb	<p>Summer 2017</p> <p>December 2017</p> <p>Ongoing</p>	<p>There is a plan of succession in place, ensuring all governors have broad skills and knowledge to distribute the leadership</p> <p>Associate members continued advertised and associate members appointed who would be willing to become full governors</p> <p>Governing body meetings to take place monthly with all governors (no committees) which skills up governors</p>
7	Engagement with community	All governors	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p> <p>January 2018</p>	<p>Governor presence at parents' evenings, school events wherever possible – events promoted via school diary</p> <p>Regular communication with school staff &amp; parents</p> <p>Website updated to reflect governors/ interests and experience and to include minutes and appropriate documents</p> <p>The governing body has promoted Ofsted's Parent View to parents</p> <p>Review engagement with groups and organisations in the school's catchment</p>
8	Link governors with an interest to key areas	All governors	October 2017	All governors and associate linked to at least one area i.e. safeguarding, SEND, H & S, EYFS

				<p>Potential for 1 governor/associate member linked to a year group</p> <p>Visits are carried out and feedback to full governing body</p>
<b>9</b>	Explore the MAT in the extended Highfields area	<p>Lee Jowett</p> <p>All governors</p>	January 2018	Minutes show engagement with the potential MAT, discussions have taken place and action plan has been created in involvement with the MAT continues or rationale for not continuing.

To be reviewed in August 2018