



Sparkenhoe

COMMUNITY PRIMARY SCHOOL

HOME LEARNING

These guidelines are to protect you, your child and the teacher when they are in online lessons.

It is our duty to safeguard children. If school staff are concerned about anything they have seen or heard during online lessons, the normal child protection procedures will apply.

Online Live Lessons Guidelines for Parents

Please remember everyone in the room in your house can be seen and heard in the live lesson.

- Make sure ALL members of the house are dressed (NOT PYJAMAS PLEASE) and know a lesson is taking place.
- Check what the camera can pick up behind you.
- Blur the background when the meeting is joined if this preferred.
- Many children know how to change backgrounds. Please only use a plain background.
- Make sure you and your child know how to MUTE. If there is noise in the background in your house, please MUTE until it is quiet again.
- Make sure you and your child know how to turn the VIDEO OFF. If there are other people wandering in and out of the room, turn the video off until they have gone.
- Make sure children are ready for lessons and are sitting ready to learn.
- Make sure children are not eating during lessons. They should have water to drink.
- Keep the microphone on MUTE unless the teacher has said to UNMUTE.
- Some children may not be ready to talk to their teacher online. This is fine, please don't talk for them.
- If you are talking to your child during the lesson, make sure your microphone is on MUTE.
- If you have questions for the teacher, please use email. The lessons are for the children.

CHAT

All Chat is monitored by teachers and senior leaders. Teachers and senior leaders will delete posts that we consider to be inappropriate and will contact parents if we are concerned about any posts.

- Children must only use the chat in lessons to ask questions to the teacher about the lesson.
- Children must use the Playground area only to chat with friends.
- Children must remember that everyone can see what they post and the rules for chat are the same as the rules in school.
- Children must be polite and respectful.
- Children must NOT chat about films or games that are rated above PG, for example FORTNITE.

We have set TEAMS so that children can only reply to posts. They are not able to start a new conversation.

If children cannot reply at any time, it is because we have changed the setting so they can't. This may be just for a short time or it might be for individual children.

Online Safety and Safeguarding

If you have any concerns about your child's online activity or need support with monitoring what your child is doing online then please contact school on 0116 2512686

You can also contact any of the school safeguarding leads by email.

School safeguarding leads are:

Rhian Jones (Headteacher)

rjones@sparkenhoe.leicester.sch.uk

Penny Cooper (Deputy Head)

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Dan Cheetham (Deputy Head)

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David Marsh (Assistant Head)

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